## Appendix B - Schedule of Responses to review of Statement of Licensing Policy

Reference	Respondent	Comments	Response
001	Chris Renouccie	'I propose the following should be examined:  Notice by a DPS to relinquish their responsibilities	
		Should require a minimum of 24 hours notice by DPS to avoid the closure of an outlet e.g. DPS notifies authority they have relinquished their responsibilities at 3pm 7 October – outlet has until 3pm 8 October to appoint DPS.	Would require change to primary legislation – not something that can be done locally – no change to policy.
		Payment of Licensing Fees	
		These should be online in all instances.	Payment methods are not something specific to the Policy and we are introducing credit/debit card payments in the very near future – BACS payments / Cash / Cheque already accepted – no change to policy.
		Complaints by individuals / neighbours regarding problems from licensed premises	
		The complainant should be identified to the operator of the premises to avoid vexacious	Some complainants are vulnerable and can ask to remain anonymous –

complaints – we have a situation where an individual lodged complaints against a site as they had been excluded for bad behaviour – the authority wasted four visits until the company through its enquiries identified the individual.

## Complaints from householders / tenants regarding problems from licensed premises

When the authority receives a complaint regarding the above it should make the householder/tenant aware that they must declare to a future occupier any complaints they have made. The company has experienced a problem at the Victoria, Horbury, Wakefield where a neighbour constantly complained about noise from the site even when it wasn't open. The complaints ceased when the owner of the house realised it could affect the value of its property.

## Visits to licensed premises by local authority representatives

In Wakefield when these visits take place the individual is accompanied by two police officers – this needs to change as the cost of this outweighs any benefit. The visit should be to check administrative compliance which can be done when the site is closed.

all enforcement agencies working together quickly highlight where a complaint maybe be vexatious / malicious – no change to policy required.

As above – no change to policy required.

The Licensing Authority and Responsible Authorities in Rotherham all work closely together to avoid duplication and unnecessary burden on business. Problem premises are identified and a joint approach to resolving issues taken. Local authority licensing enforcement

			officers do visits on their own as well as with other agencies when required. Each has their own area that they are looking at – no duplication of roles is experienced – no change in policy required.
		Licensing Enforcement Officer Role	
		Need to be removed as the work is duplicated by the Police.	As above – no policy change required.
		Licensing Authority Income and Expenditure Report	
		This should be published annually and issued to fee payers to inform them where the money has been spent.	Noted – no policy change required.
		In my experience since the creation of the new system authorities have created cost and work by over managing the situation.	Noted – no policy change required.
		Poorly run outlets are easily identifiable are not in the majority. Start thinking positive about pubs.	Noted – no policy change required.
002	Wickersley Parish Council	We are particularly concerned that applications for changes to licensing conditions do not seem to cross-refer to any similar planning conditions which may be in force. We have dealt with a number of cases recently where a change to a	With regards to Parish Councils as 'interested parties' the guidance issued by Department of Culture Media and Sport does state that a parish council can send in

licensing or a planning application - for which we have an interest in commenting - has been subsequently granted and yet contradicts the corresponding planning/licensing condition in force. For example, opening/closing times for businesses or changes of use.

Further, we feel that the Licensing Committee should be encouraged to take on board the views of the Parish Council during application consultation, rather than just interested individuals - as the Parish Council represent all residents in our area and our view is often formed after discussion with interested residents.

representations to an application on behalf of local residents in relation to an application made under the Licensing Act 2003.

With regards to planning conditions/licensing the guidance is quite specific on how the two regimes shall operate, please see extract below:-

The statement of licensing policy should indicate that planning, building control and licensing regimes will be properly separated to avoid inefficiency. duplication and Applications for premises licences for permanent commercial premises should normally be from businesses with planning consent for the property concerned. However, applications for licences may be made before any relevant planning permission has been sought or granted by the planning authority.

The planning and licensing regimes involve consideration of different (albeit related) matters. For instance, licensing considers public nuisance whereas planning considers amenity. As such licensing applications should

not be a re-run of the planning application and should not cut across decisions taken by the local authority planning committee or following appeals against decisions taken by that committee. Licensing committees are not bound by decisions made by a planning committee, and vice versa. The granting by the licensing committee of any variation of a licence which involves a material alteration to a building would not relieve the applicant of the need to apply for planning permission or building control where appropriate. There are also circumstances when а condition of planning permission, a terminal hour has been set for the use of premises for commercial purposes. Where these hours are different to the licensing hours, the applicant must observe the earlier closing time. Premises operating in breach of their planning permission would be liable

prosecution under planning law.

No change to policy required.